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Minutes of Regular Meeting
of the
Board of Trustees
of
The Winnipeg School Division

**APPROVED BY THE
BOARD ON
MAY 5, 2014**

Board Room, Administration Building,
Winnipeg, April 14, 2014.

The Regular Meeting of the Board of Trustees of The Winnipeg School Division was held this day at 7:00 p.m.

The Chair of the Board called the meeting to order.

Present: Trustees S. Hrynyk (Chair), M. Wasyliw, C. Collins, K. Barr ,D. Bautista, R. Hildahl, M. Babinsky, A. Ramos, J. Sneesby

In Attendance: P. Clarke, R. Appelmans, K. Seiler, C. Caetano-Gomes, R. Chartrand F. Mota, E. Barnaby, B. Lapointe

APPROVAL OF THE AGENDA

Ramos-Collins That the Agenda for the regular meeting of the School Board to be held this evening, April 14, 2014, be approved. – Carried.

READING AND CONFIRMING OF MINUTES

A copy of the minutes to be considered had previously been distributed to the Trustees. A motion was now adopted for these minutes to be taken as read, and approved as follows:

Babinsky-Bautista Regular Meeting –March 17, 2014

READING OF COMMUNICATIONS OF PETITIONS

The following correspondence was dealt with as indicated:

OC08-14 From James Allum, Minister of Education and Advanced Learning
Regarding LaVérendrye Gym Addition and Two Classroom addition the smaller Class Size Initiative project approval.

Wasyliw-Hildahl That this correspondence be received as information. - Carried.

OC09-14 From Susan Taylor, Compassionate Friends Inc., Office Coordinator
Regarding a change in language when referring to a suicide and information brochures.

Sneesby-Barr That this correspondence be received as information. - Carried

OC10-14 From The Winnipeg Teachers' Association of The Manitoba Teachers' Society

Informing the Board of Trustees that The Winnipeg Teachers' Association of The Manitoba Teachers' Society are requesting to begin negotiations of a new collective agreement between the Winnipeg School Division and The Winnipeg Teachers' Association.

Barr-Collins That this communication be referred to the Management Committee for Negotiations with The Winnipeg Teachers' Association of The Manitoba Teachers' Society.

OC11-14 From James Allum, Minister of Education and Advanced Learning.

Regarding École LaVérendrye increasing student enrolments and Public Schools Finance Board accommodation of Winnipeg School Division's request for a modular classroom.

Wasyliw-Hildahl That this correspondence be received as information

PRESENTATION AND CONSIDERATION OF REPORTS

The following reports were considered:

Superintendent's Report No.5-2014	Dated April 14, 2014
Children's Heritage Fund Committee Report No. 2-2014	Dated March 11, 2014
Pension Committee Report No. 2-2014	Dated March 12, 2014

Collins-Barr That Clause No. 1a (That the list of Salaries and Wages paid during the month of March 2014, as summarized on Account Listing 2014-03) be approved. – Carried.

Collins-Wasyliw That Clause No. 1b (March 2014 list of payment of accounts) be approved. – Carried.

Bautista-Collins That Clause No. 2 (2. Cecil Rhodes School – Entrance Step and Landing Replacement) be approved. – Carried.

Bautista-Babinsky That Clause No. 3 (3. Grant Park High School – Floor Replacement in Junior Gym) be approved. –Carried.

Collins-Barr That Clause No. 4 (Loan of Service – Mr. Nathan Martindale) be approved. –Carried.

Collins-Barr That Clause No. 5 (Loan of Service Ms Kristin Insull) be approved. –Carried.

Sneesby-Collins That Clause No. 6 (2014 Summer Session) be approved. –Carried.

Bautista-Babinsky That Clause No. 7 (Sisler High School – Envelope Replacement at Courtyard Phase 2) be approved. -Carried.

Children's Heritage Fund Committee Report No. 2-2014

Collins-Ramos

That the Children's Heritage Fund Committee Report No. 2-2014 be received. – Carried.

Pension Committee Report No. 2-2014

Collins-Babinsky

That the Pension Committee Report No. 2-2014 be received.
– Carried.

ENQUIRIES AND ANNOUNCEMENTS195- Art Gallery

Trustee Barr informed trustees that she had the opportunity to visit the Winnipeg Art Gallery exhibit called "Through the Eyes of a Child" which featured art created by students who participated in the WAG studio Quantum Arts Program. Trustee Barr informed trustees she admired the art display of the young students from all across the City of Winnipeg including students from the Winnipeg School Division. It was amazing to see the diversity and talent that was demonstrated through their art displays in the highly professional environment. This was a wonderful way for the students to show case their work and creations.

196- 44th Annual Science Fair

Trustee Collins informed trustees that on April 9th she attended the 44th Annual Science Fair Opening Ceremony held at the Brodie Centre, which featured science projects from students in the Division. Trustee Collins also attended the award ceremony on April 12th and recognized Wellington school for having many exhibitions at the Science Fair, and thanked the University of Manitoba's Faculty of Medicine for hosting the event.

197-Sisler IT Program

Trustee Sneesby informed trustees that she attended the Cyber Defence Competition held in Washington, D.C. from March 26-30, 2014 where students from Sisler High School's IT program participated in the competition.

198- Kelvin High School Gym

Trustee Hrynyk informed trustees that she along with Trustee Sneesby and Wasyliv attended the provincial announcement regarding the new gym for Kelvin High School. Trustee Hrynyk informed trustees that the community was very excited about the announcement and that current and future students will enjoy the benefits of a larger gym for years to come.

199- National School Board Conference

Trustee Hrynyk informed trustees that she attended the National School Board Association conference in New Orleans along with Trustees Collins, Babinsky and Wasyliv. One of the themes at the Conference was improving student achievement by ensuring student attendance. Trustee Hrynyk requested that administration provide an update on student attendance with less than 90% yearly mobility rate average for the 2012-13 school year including an update on plans and measures taken to address attendance.

NEW BUSINESS200 – Condolences

The following motion was adopted by a silent standing vote:

That the Board's sympathy be recorded, with regret, in the bereavement of the following:

On March 15, 2014, Abram Dyck, Retired Head Caretaker, a member of our staff for 17 years;

On March 21, 2014, Mary Wiebe, Retired Educational Assistant, a member of our staff for 23 years;

On March 23, 2014 Eva Yurechka, Retired Cleaner, a member of our staff for 15 years;

and that this motion be adopted by a silent standing vote. - Carried.

201- By-Law 1225 – SECOND & FINAL READING
Debenture Borrowing - \$188,000.00

Collins-Wasyliw (a) That By-Law No. 1225, a by-law of the Winnipeg School Division for the purpose of borrowing ONE HUNDRED AND EIGHTY EIGHT THOUSAND (\$188,000.00) for certain building projects be read a second time in short. - Carried

By-Law No. 1225 then read accordingly.

Collins-Wasyliw (b) That the rules be suspended in order for By-Law No. 1225 to be read a third time.- Carried.

Collins-Wasyliw (c) That By-Law No. 1225, a by-law of the Winnipeg School Division, be read a third time in short and passed. - Carried.

By-Law No. 1225 then read accordingly.

202 - By-Law No. 1226 – SECOND & FINAL READING

Collins-Barr (a) That By-Law No. 1226, a by-law of the Winnipeg School Division to authorize the borrowing of monies from any bank or credit union, upon credit of the Winnipeg School Division for the year 2014, be read a second time in short. – Carried.

By-Law No. 1226 then read accordingly.

Collins-Barr (b) That the rules be suspended in order for By-Law No. 1226 to be read a third time. – Carried.

Collins-Ramos (c) That By-Law No. 1226, a by-law of the Winnipeg School Division, be read a third time in short and passed. - Carried.

By-Law No. 1226 then read accordingly.

AGENDA INFORMATION ITEMS

Bautista-Sneesby That Information Correspondence No. IC11-14 be received as information - Carried.

Sneesby-Ramos That Superintendent's Information Report No. 5-2014 be received as information. – Carried.

BUSINESS MATTERS AS DEFINED IN RULE 42.7Committee of the Whole

Wasyliw-Barr That the Board recess in Committee of the Whole in camera at this time. – Carried.

The Board then recessed into the Committee of the Whole in camera at 7:20 p.m. with Trustee Wasyliw in the Chair.

Upon the Board resuming in public session at 8:15 p.m. Trustee Wasyliw, the Chair of the Committee of the Whole presented the following recommendations of that Committee.

203-Leave of Absence – Without Salary

Wasyliw-Hildahl That the leaves of absence without salary as outlined in the confidential report dated April 14, 2014 be granted. - Carried.

204- Suspension Report September 2013 to February 2014

Wasyliw- Collins That the Suspension Report for September 2013 to February 2014 be received as information.- Carried.

205 - Elmwood High School - Off-Campus Program

Wasyliw-Ramos a) That subject to the approval of the Public Schools Finance Board, the proper officers of the Division be authorized to enter into a lease agreement for 1,117 square footage of space for the Elmwood High School Off-Campus Program located at 935 Nairn Avenue for the period July 1, 2014 to June 30, 2015. -Carried.

206- Adult English As An Additional Language (Eal) Program - 686 Portage Avenue

Wasyliw-Barr b) That subject to the approval of the Public Schools Finance Board, the proper officers of the Division be authorized to enter into a lease renewal agreement for the Adult EAL program site located at 686 Portage Avenue for the period April 1, 2014 to June 30, 2015. -Carried.

207 -Administrative Appointment
Principal – Children of the Earth High

Wasyliw-Babinsky That effective April 15, 2014, Ms Jacqueline Connell be appointed to the position of Principal at Children of the Earth High School. – Carried.

Trustee Wasyliw, the Chair of the Committee of the Whole reported that there was discussion regarding Kindergarten Program, Staggered Bells, Winnipeg Teachers' Association and Manitoba School Board Association.

The meeting adjourned at 8:16 p.m.

Chair

Secretary-Treasurer

SUPERINTENDENT'S REPORT NO. 5 - 2014

To the Chair and Members
Winnipeg School Board

April 14, 2014

1. Accounts List/Summaries of Salaries and Wages

Summaries of salaries and wages paid during the month of March 2014, and Accounts List for the month of March 2014 have been provided to the trustees.

Recommendations:

- (a) That the list of Salaries and Wages paid during the month of March 2014, as summarized on Account Listing 2014-03 be approved and confirmed.
- (b) That the March 2014 list of payment of accounts be approved and confirmed.

2. Cecil Rhodes School – Entrance Step And Landing Replacement

In a letter dated March 4, 2014, the Public Schools Finance Board authorized the Division to proceed to tender the Entrance Step and Landing Replacement at Cecil Rhodes School.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
L.C. Projects Ltd.	\$ 87,944.00
Shelmerdine Ltd.	96,792.83
KDR Design Builders (Commercial) Inc.	99,000.00
Westland Construction Ltd.	113,760.00
Parkwest Projects Ltd.	115,610.00
J5 Construction Ltd.	141,453.44

Recommendation:

That, subject to Public Schools Finance Board approval, the tender of L.C. Projects Ltd. to supply all material and perform all work in connection with the Entrance Step and Landing Replacement project at Cecil Rhodes School be accepted, in accordance with the plans and specifications therefor, for the total amount of \$87,944.00, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with L.C. Projects Ltd. for the carrying out of the work.

3. Grant Park High School – Floor Replacement in Junior Gym

The Building Department budget includes an allocation to undertake a flooring replacement in the Junior Gym at Grant Park High School.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
Calibar Sport Systems Inc.	\$ <u>75,550.00</u>
KDR Design Builders (Commercial) Inc.	<u>87,805.25</u>

Recommendation:

That the tender of Calibar Sport Systems Inc. Inc. to supply all material and perform all work in connection with the Floor Replacement in the Junior Gym project at Grant Park High School be accepted, in accordance with the plans and specifications therefor, for the total amount of \$75,550.00, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with Calibar Sport Systems Inc. for the carrying out of the work.

4. Loan of Service – Mr. Nathan Martindale

The Winnipeg Teachers' Association has requested the loan of service of Nathan Martindale as President of the Association on a full-time basis commencing September 2, 2014 and continuing until August 31, 2015. The Winnipeg Teachers' Association will reimburse the Winnipeg School Division for the full costs of salary and benefits

Recommendation:

That the services of Nathan Martindale, teacher be loaned to The Winnipeg Teachers' Association on a full-time basis effective September 1, 2014 to August 31, 2015, The Winnipeg Teachers' Association to reimburse the Division for salary and other salary-related costs.

5. Loan of Service – Ms Kristin Insull

The Winnipeg Teachers' Association (WTA) has requested the loan of service of Kristin Insull as Vice-President of the Association on a full-time basis commencing September 2, 2014 and continuing until August 31, 2015. The Winnipeg Teachers' Association will reimburse the Winnipeg School Division for the full costs of salary and benefits.

Recommendation:

That the services of Kristin Insull, be loaned to the Winnipeg Teachers' Association on a full-time basis commencing September 2, 2014 until August 31, 2015, the Winnipeg Teachers' Association to reimburse the Division for salary and other salary-related costs.

6. 2014 Summer Session

The Winnipeg School Division offers a summer session for three levels of students: English as an Additional Language (EAL) classes, Junior High academic classes, and Senior High academic classes.

The 2013 Summer Session was held from July 4 to July 31, 2013. The total enrolment was 796 students.

The net cost to the Division for the academic component and the EAL Summer Program was \$192,047.

It is proposed that the fee schedule for 2014 be increased as follows:

	2013 Actual		2014 Proposed	
	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
EAL	Nil	\$445	Nil	\$455
Junior High, Grades 7 & 8	\$150	\$245	\$150	\$255
Senior High Repeater	\$210	\$330	\$210	\$340
Senior High Non-Repeater	\$340	\$560	\$350	\$570

Recommendation:

That the 2014 Summer Session Fee Schedule be established as follows:

	<u>Resident</u>	<u>Non-Resident</u>
EAL	Nil	\$455
Junior High, Grades 7 & 8	\$150	\$255
Senior High Repeater	\$210	\$340
Senior High Non-Repeater	\$350	\$570

7. Sisler High School – Envelope Replacement At Courtyard Phase 2

In a letter dated March 4, 2014, the Public Schools Finance Board authorized the Division to proceed to tender the Envelope Replacement at Courtyard Phase 2 at Sisler High School.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
Red Lake Construction Co. Ltd.	\$ <u>814,395.00</u>
Regent Construction Inc.	846,163.00
Parkwest Projects Ltd.	1,081,780.00

Recommendation:

That, subject to Public Schools Finance Board approval, the tender of Red Lake Construction Co. Ltd. to supply all material and perform all work in connection with the Envelope Replacement at Courtyard Phase 2 project at Sisler High School be accepted, in accordance with the plans and specifications therefor, for the total amount of \$814,395.00, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with Red Lake Construction Ltd. for the carrying out of the work.

Respectfully submitted,

P.E. CLARKE
Chief Superintendent

CHILDREN'S HERITAGE FUND COMMITTEE REPORT NO. 2-2014

To the Chair and Members
Winnipeg Public School Board

March 11, 2014

Your Children's Heritage Fund Committee reports as follows:

Terms of Reference

Your Committee approved the Terms of Reference as distributed.

New Projects

Your Committee gave consideration to requests for funds in support of projects as outlined in By-law No. 891.

Your Committee approved the following requests in the revised amount of \$14,177. This amount includes \$440 reimbursement for a project from Dufferin School from 2012.

The allocation of funds was distributed as follows:	
Arts Enrichment	\$ 2,649
Multicultural & Cultural	\$ 1,000
Outdoor Education	\$ 8,563
Special Student Activities/Programs	\$ 1,525
Dufferin School (project from 2012)	\$ 440
TOTAL AMOUNT APPROVED	\$ 14,177 (revised)

Details of the projects are included in the For Information section.

Quantum Arts Program

Your Committee received the Quantum Arts Program 2014 report for information.

Children's Heritage Fund Communication Plan

Your Committee approved the distribution of a poster to schools advertising the Children's Heritage Fund.

Funds Available

Your Committee received the revised Statement of Funds available for distribution in the amount of \$84,339 for 2014.

Business Arising from Last Meeting

Your Committee received a verbal update from administration that the Urban Indigenous Theatre Company will have the program and location in place for the Quantum Arts Program 2015.

Your Committee agreed that the Urban Indigenous Theatre Company be included in the Quantum Arts 2015 Program.

Children's Heritage Fund Committee Report No. 2-2014

Charitable Donations

Your Committee gave consideration and approved a confidential report from the Assistant Secretary-Treasurer providing details of donations received totalling \$65,820 and authorized the administration to issue tax receipts.

Respectfully submitted,

S. Prevost-Derbecker
Chair

In Attendance:

Members: C. Collins, S. Prevost-Derbecker, A. Ramos, R. Yereniuk
Administration: F. Mota, T. Bobby, S. Tole

Absent: S. Taylor

PENSION COMMITTEE REPORT NO. 2-2014

To the Chair and Members
Winnipeg Public School Board

March 12, 2014

Your Pension Committee reports and recommends as follows:

1. Contributions to the Pension Fund

Your Committee gave consideration to a statement dated March 12, 2014 regarding the contributions to the pension fund. Your Committee received the statement on Contributions to the Pension Fund as information.

2. Pension Plan Membership, Pensioners and Disability Recipients

Your Committee gave consideration to a report dated March 12, 2014 regarding the pension plan membership and disability recipients. Your Committee received the report on Pension Membership and Disability Recipients as information.

3. Disability Income Plan

Your Committee gave consideration to applications for disability income benefits on behalf of two members of the Plan. Disability benefits were approved for two members in accordance with the conditions of the Plan.

4. Appeal Process for Disability Benefits

Your Committee was informed on the appeal process when disability benefits are denied. Your Committee was informed that when an employee appeals a claim, the next process would be to provide additional medical information and if no additional information is requested the employee must submit in writing asking why their benefits are being denied. Your Committee was also informed that with this process, the employee is notified in a timely manner on the basis that all information has been provided. Your Committee discussed the possibility of involving a 3rd party as part of the appeal process.

5. Pension Contributions

Your Committee discussed contributions for members who are on disability. A motion was proposed for consideration by your Committee at a future meeting.

CATHY COLLINS
Chair

In Attendance:

Trustees:	C. Collins, M. Babinsky, J. Sneesby
Representatives	B. Morrison, L. Randa, P. Brown, L. Tome, R. Premack
Observers:	D. Bronk, P. Harold, S. Dhaliwal
Administration:	R. Appelmans, A. Schalk, T. Bobby, K. Stuart
Actuary:	B. Ellement, D. Ellement
Regrets:	D. Bautista